

Transcription

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Naima: Hello everyone, and welcome to the EPIC Online Screening Tool Status Report webinar. This is the fourth webinar in our Healthy Start Screening Tool series. I'm Naima Cozier with the Healthy Start EPIC Center, and will serve as today's moderator.

We have approximately 90 minutes set aside for this webinar. There will be a 60-minute presentation, and 30 minutes for questions and answers. Questions are only submitted via chat, which is located on the bottom left corner of your screen. If we don't get to your question by the end of the webinar, we'll be sure to include them on the EPIC Online Screening Tool frequently asked TA question document. That document can be found on the EPIC Center website. We've also provided a link in the chat that will take you to the current version.

This webinar is being recorded. The recording, transcript, and slides will be posted on the EPIC Center website following the webinar. I'd like to invite everyone's participation during the webinar. At any point feel free to chat questions or comments in the bottom left corner of your screen. Immediately following our webinar you will receive an evaluation. We greatly appreciate your feedback, you know, help us improve future webinars.

There will be four speakers on today's call representing the EPIC Center, the Division of Healthy Start and Perinatal Services, and the DSFederal. Suz Friedrich will open our webinar by providing an EPIC online tool update. She will be followed by Lisa Blankenship who will discuss the EPIC online tool technical update. Chris Lim of the Division of Healthy Start and Perinatal Services will be providing brief comments. And he will be followed by Echo Wang who will provide the DSFederal upload status. And then finally, Julia Robin of the EPIC Center will address some frequently asked questions that we proceed through the HelpDesk. Let's begin the webinar with Suz Friedrich.

Suz: Good afternoon everyone and welcome. Thank you for joining us. I wanted to press this webinar by letting all you know that really the purpose of it is to answer any questions you have about your use of the electronic screening tool, and with this current status in terms of how it's being operationalized and implemented. And we wanted you to be able to hear from DSFederal, how it's going from their side in terms of your upload. So I know we've probably had some communications with you on and off during the last few months as we've been rolling out the tool and operationalizing it, but this opportunity for this webinar is to hopefully get everybody on the same page to know where we are with

the implementation and plans going forward.

So there are number of questions that I expect you're thinking, could...you'll need answers to. There maybe more. So obviously, please chat in whatever questions you have during the course of the conversation if we don't cover them. The questions we are going to definitely cover are what's the purpose of this tool? Just as a reminder of what it's sort of scope is, and what it can do for you. Clarify any questions you have about these current and ongoing support that EPIC will provide for the tool, be able to give you some updates in terms of where we stand with the submission process, and plans for upgrading the tool in the coming months. And as I mentioned, DSFederal will also have a chance to share with you and update on from their end how well we're doing with submitting the data on your behalf.

So again, those questions are really important for you to feel comfortable asking because this is a forum for us all to know exactly where we are with this implementation. Before we sort of delve into the specifics, I did just wanna remind everybody of what this tool is and what it isn't. From the very beginning, EPIC realized that many grantees didn't really have their functional capability to produce an XML export, and no easy way of implementing the screening tools in an electronic format. So the tool was developed to really help those of you who do not have a more robust care coordination case management system that could be customized to be able to support the data collection, some of those screening tools, build in all those nice skip logics so that you're not having to run through the paper to figure out what the next question is, and ultimately, be able to produce that export for DSFederal that's required for the evaluation.

So we realized this tool is not the be all and end all. It's really sort of an interim Band-Aid for many of you. We don't expect it to necessarily address all of your data collection and reporting needs in the long term. So we surely hope that you're continuing to look at how you can build a more robust functionality in your own care coordination system. But certainly, as an interim strategy, many grantees are using it, and as a result are being able to submit some data to DSFederal, and we know that that's still in your current need.

So there's been some questions about, you know, how long we're around to help you? We are completely committed to continue to support this product for as long as we're around. So at least for the next two years of the current contract, which really gets us through the

national evaluation timeframe. So as part of that ongoing support, we are always updating this electronic screening tool to be consistent with the version of the screening tools that is approved and is posted to the EPIC website. So any changes that are reflected and posted to the website are built in to the tool immediately so you know that you're always current with the expectations from the division and the COLLIN in terms of the current set of question. We also immediately update the functionality to support any changes in DSFederal export schematic. So again, you don't have to worry that we are revising the tool to be able to accommodate whatever the export requirements are.

And as a new tool, you know there are bug. And we are constantly working to address those bugs to make sure that hopefully this is as clean as a tool as possible. As new questions come on and you, you know, changes happen to the tool, there's always a risk of new bugs, but again, we will address them as we find them, and we certainly take your feedback when you find a problem with the tool.

We produce the XML export every month. We submit the export on schedule producing that monthly export for the beginning of the following month to be reported, and you'll be hearing from Lisa sort of exactly where we are with that process, and we can provide you individually a little bit more information going forward about the status of your export. And as you will learn in some cases, the data that is submitted by some of your programs has issues, and as a result we're unable to upload certain reports, certain screenings, because of problems with the data. If you had that problem in the past, you know we are contacting you and trying to work through and correct it so that that data can ultimately be uploaded. So again, part of that support is letting you know if there's problems with a particular screening, and working with you to make sure that it gets cleaned up so it can ultimately be posted and exported to DSFederal.

I know that we haven't been as good as we should be in communicating with you on a monthly basis sort of where things stand. This has been a bit of transition as, you know, we address issues, and DSFederal address these issues, and we, you know, get to the point where we're able to do a clean submission. We're promising going forward to do better. First of all, many of you, well, probably have already heard from us on and off if you had any specific reporting issues with your data, and we'll continue to do that. So any time we do find a problem with one of your screening report, we will contact you and work with you to get that corrected. If you haven't heard from us, then you had a clean

submission and you're lucky, but if you had heard from us, we are obviously working with you to make sure that all of the participant data can get into the national database.

We will be producing email going forward at the end of every month to let you know when your data has been submitted successfully so you'll have a more concrete way of knowing what's happening. At that point, you can go into the DSFederal system to be able to see your data and download it if you want to, and I think you'll hear more from Echo on how to do that. And we can, if you would like and we're not assuming everybody wants it. So please let us know if it's something you would like for your organization. We can produce the report that shows you a list of all the reviewers and the number of screenings by type across the six different tools that have been submitted on behalf...successfully, submitted on behalf of those reviewers. So if you want a way of being more up-to-date knowing among your reviewers who's been able to complete their reviews and how many are being submitted. We can generate that report for you on a monthly basis. So again, please just let help line know that something that would be helpful to you. I think also Echo will share with you that that report is available on their end. So it might be a way for you to reconcile and make sure what we think is going in is actually being received on the other end.

And I know we've had questions about sort of the long term plan. And as they said, we're here to support you for as long as we're around. If you are looking to bring this tool in house to support it directly yourselves, it is absolutely an option. We would provide at no cost to you your data from January forward and the tool.

Unfortunately, there is a cost to get the SurveyGizmo platform to host the tool, and we understand it's about \$5,000 a year. So it is not inexpensive and that maybe cost prohibitive, but it can be done if you are interested in doing that. Please also realize though that if you do take the tool in-house, you will then be responsible for the ongoing maintenance and updating of the programming because we won't have access to that. And any changes to the export schema that need to be made would be something you would need to be taking on internally. But if you want control of your data, if you wanna have the application directly, we are absolutely prepared to share that with you and no cost on our part, but there is that hosting cost that would be required from SurveyGizmo to be able to run the tool.

Naima: Thanks Suz.

Suz: Thank you.

Naima: Next up, from the EPIC Center, we're gonna have Lisa Blankenship provide a technical update regarding the online tool.

Lisa: Okay, sorry about. Okay, so this is Lisa Blankenship. So our current status of the responses that the screens that have been entered into the system as of May 1st, we have 52 grantees who have requested access to SurveyGizmo and the online training tool. And then of those, it consists of 488 screeners. From what we can see in the system, we have 43 of those grantees had been active in the system in using it, with a total of combining about 220 screeners. Out of that, we have 22,614 complete responses. So that's the screenings that have been completed so far as of May 1st. We have 1,018 incomplete responses. These are responses where if a screener has gone in, has done "Save and Continue" in the middle of screening and haven't completed the screening, those kinds of screens are kind of shelved as partial. And so those are not completed as of right now.

Okay. Of these, as of the end of May, we have a total of incomplete. That was as of May 1st...I entered this as of yesterday, when I pulled the totals as the end of May. So as of the end of May we have 996 total incomplete responses in the system, and we have 2,546 uploaded. This shows you the breakdown per month of what we have uploaded to DSFederal and the HSMED. Of those, we have about 90 errors sitting in the system right now. These errors, I'll explain it a little bit, are the things that the helpdesk line will contact you guys to see if we can't get these issues resolved so that we can then submit those screenings up into HSMED.

So going forward, what we have...so you have the errors being addressed. Those errors, the main things that we see that are happening is we have screenings coming in that are marked as being a re-screening but there's no initial screening in the system. What that means is I have no...there is no demographic information in the screening, so we are not able to submit it to DSFederal.

Another case is if we have duplicate client unique IDs. So as a requirement, every participant has to have a unique ID that goes into the HSMED. We are checking and making sure that those are unique. So if we have a case where we have two different names but the same unique ID, then we're not able to submit those up into the system. And

then we also have duplicate responses. So the difference here is we have this same user that have the same unique client ID, but they're both initial responses, so we're not able to tell which is the correct value that...screening that needs to go to the system. And so those just need to be resolved. One other thing that I've missed in putting in this list is also the birth date. The HSMED does require that each participant has a birthday in the system, and there are a number of errors that often are coming up where the birth dates are missing.

That being said, what we're doing is we're uploading what we can. We're leaving the errors out, we're marking them, we'll contact you to get those test. But we're going ahead and submitting everything else we can. So we'll pull out. If you had a 50 screening and you have five errors that month, we're gonna send the 45 we can send, and we'll hold the other five out until we get it resolved. Once it's resolved, we'll send all 50 back up into the system to upgrade, update everything.

As of right now, all data from January, February, March, and April have been entered into the system. We're currently working on May, and are planning on having that in by tomorrow. And then going forward as required from DSFederal, the data is due at the end of every month. So by the end of each month we will have the previous month's data in. So the June data will be in the system by July 31st, and July data by August 30th, etc.

That said, we are in the process with the SurveyGizmo tool and the online screen tool upgrading. We recently purchased and it's going to be working on an upgrade for the system. What the system is going...what this upgrade is going to allow us to do is to have more improved security features. It will also allow the administrators...we will no longer be using the Google Sheets. Instead, those administrators will be able to log into SurveyGizmo. We'll be able to access the responses there to see who the screeners have entered. They'll be able to run some report, and then be able to export their data to CSV or Excel.

To give you kind of a brief, kind of where we see this going, and kind of highlighting each of those items that we're upgrading to SurveyGizmo, the online screening tool will utilize single sign on. So we will set all the users, screeners, and the administrators up with the single sign on or log, and we'll use that. This is copy of currently what JSI's single sign on looks like. So ideally, you'll login and this will give us better password maintenance. So instead of us just giving you what your password is, you'll be able to make it a password you remember. You'll be prompted,

I think every three months, to change your password. If you forget your password, you can request it, and we can send it, and we can reset it. So it makes things a little bit flexible with doing that. The "Save and Continue" feature will be upgraded so that when you do "Save and Continue" and you go back in, only the person who has log in originally with that "Save and Continue" will be able to get in to that screening. So again, it's making it a little more secure. And then in the back end, we're gonna be keeping logs to see who's logging in. So in order to stay HIPAA compliant, we'll be able to have a picture of who's logging into the system using a single sign on, and so that we know that the data is still secure in the back end.

As I said before, the administrators will be able to get into SurveyGizmo and to see the individual responses. This year, it's just a screen of what it would look like when we get it initiated. You will be able to only see your grantee...that each grantee will only be able to see their responses to the system. But you'll be able to go in here, you can click on the ID number, and you can see the response right there in the system as it was entered. It makes it a little bit easier. You can do sub-filters off of the screening ID, off of to submitters and screeners. And it's flexible, and that the comments we see here, you'll be able to change that to what you need. And so in this way it will eliminate...from there you'll be able...if you open the screening, you'll be able to see the edit links to get back in if you lose this edit link. So it will give you guys a little bit more control of getting in to see the data, and know what's coming in other than the Google Sheet, than what the Google Sheets give you.

As an administrator, also, you'll be able to run reports. So the data is going into SurveyGizmo. Some of the things...reports should go in. They have a reporting feature. There are some just standard reports within SurveyGizmo, but you'd be able to come here, for example, and run reports similar to what you see here. This says response count. So it's looking at how many screeners have completed the screening, how many completed or have partial screenings, and give you kind of that breakdown. And there's various other report that you'll be able to easily come in and look at the data there before it goes up into the HSMED.

And finally, what we're hoping this will be our last feature of the upgrade that we do, because we want to give you access to the data first and get you going. And then, hopefully, we'll then be able to give you access to be able to export your data yourself. So you can go to a screen like this, you click "New Export," you select which field from that screening tools you want to include in that export, and you can export it directly. You

see here, you know, monthly export tool one, monthly export tool two. So these are the exports we have already set up that is exporting the data that we then...I mean, if you like turn it from CSV to XML and submit it up to the HSMED. So it definitely will be something that will be useful for you guys to be able to do your own exports. And again, you're only be able to see, each grantee will only be to see the data for their grantee. They won't be able to see each other's. So we're gonna again be keeping that data secure within the system.

Naima: Thank you Lisa. And please remember to use the chat function to enter your questions. We will have a Q and A portion towards the end of the webinar. I'd now like to introduce Chris Lim, before we go to Echo Wang. Chris Lim with the Division of Healthy Start and Perinatal Service to make a few comments.

Chris: Thank you Naima. I wanna thank everyone for everything you've done to upload your data so far into the HSMED. On behalf of the DSFederal staff and the Division of Healthy Start and Perinatal Services, we thank you all for your efforts and patience. I also want to thank JSI for providing this great session. I've learned a lot so far from you Lisa that I haven't heard previously about what access the grantees have to their data. So thank you.

I wanted to take this opportunity to quickly update folks on where we are with data uploads. Currently, we have at least 51 grantees that we have received successful or has received a tenth for uploads of data into the HSMED. As of today, actually, we received updates that maybe we have up to 60. So that's also good news to add to our last review of the 51 grantees that uploaded data. So thank you very much everyone who have been able to upload their data, and for those who are still committed to working with JSI, SurveyGizmo, and any other vendors, and in house to upload their data.

I want to remind folks that the DSFederal staff is available to provide technical assistance for the HSMED. Please email them at hsssupport...well, actually one S, hssupport@dsfederal.com, and they will definitely provide you technical assistance. And I would like to also introduce now Echo Wang. And I believe Stephanie Olsen as well from DSFederal. Thank you Echo.

Echo: Thank you Chris. Everybody hear me okay? All right, I guess so. So I will actually focus on download options and how you can access data in HSMED today, but I will be happy to take other questions.

So there are two ways you can download your data from HSMED. What is most relevant to you is probably the Excel download. You'll be able to get your latest master data in the Excel format. Just please be aware that data in the Excel has been processed following the upload overwrite rules, and the data in Excel shows the latest profile of each month. The overwrite rule is basically a mechanism for users to update, delete or replace data by doing another upload. So you don't need to worry about right now because JSI will be uploading on behalf of you. But just in case you need to know the rules for your data analysis or for just for your references. They are described in detail in the training section of the HSMED. I will point you here in the next slide. So the important thing to remember about the Excel download is, in Excel download you won't see a historical records of every single uploads. What you see is the latest data of every month. I will explain a little bit more later in the screen shots.

Another option we have is to download XML files. This option will actually allow you to see everything go upload for your organization. It is a data that JSI prepared and uploaded for you. Although XML file is a not a pleasant format to read by human eyes, it will be helpful to you to validate certain things. On HSMED you will see in the next couple of slides, we also provide a status summary of each XML upload, and you'll be able to see how many clients are uploaded, when it was uploaded, and the other details.

All right, so I'm showing you what the HSMED looks like. To access your download data, to access your Excel file, you just click one of the options. The last in navigational panel is download data. And on this page there are lot of useful information in here as well. In the training materials and user guide...better will be a feature highlight for you. So here, you will be able to access all the training materials, and that's also the place where you will find all the overwrite rules and upload rules. Those will be very helpful when you do your own data analysis. If you click the download data from the left manual, you will see a different page. If you have access to download data option before you'll probably notice the interface have changed a little bit. We recently released the patch to improve the performance of the download data, and so the upload and download don't interfere with each other. So normally what you will see is a separate page and it will say, "Excel generation completed." And if you click the link, you will be able to get your Excel master file. And just to be aware of that, it may take up to a few minutes, it could be a few seconds to a few minutes to generate Excel, depending

on how big your data is. And each grantee only see the data of your organization, you'll not be able to see data from other organization. However, if by any chance when you log in to single Excel download, just by any chance if JSI is uploading your data or they just uploaded, and the data is still being process, you will have to wait until the upload process is being completed. So this is the new feature we just released, and so that you will always see the latest and complete data in Excel download.

This is another, the second option of how you can access your XML file. There's the first option on the last navigational panel is the, "Find level data upload." And this is the where JSI has been uploading all your files, and you'll be able to choose a certain report in month, in a year, which screening tool it is, and then you will see a list of file at the status box here. Sometimes you will see more than one record just to be aware that's only the latest one will correspond to the file you see from the download data option. And here you will see who uploaded how many clients in it, and whether the status was success or fail or pending.

And lastly, I just want to remind you, there's another way that you could access your data is through standardized reports. You see two big tables here. The first one is Race and Ethnicity, this is from the demographic screening tool, and there are six other matches in the second table. Except that those recent [inaudible 00:29:41] table is updated daily, but the rest of the measures are updated real time. So whenever you open it you should be seeing the latest data from the...from your screening tools. Well, I will just take this opportunity to encourage everyone to take a look at your standardized reports. Although we have only a few match ups here, it will help you to identify things that may look after you in your file, in your data collection, your data entry, or in the XML export, or even when we generate the report. We hope this report will hope you in many ways. And if you have any suggestions for current reports, for future reports, we are very happy to hear about that. And I think, yeah. I will pass it on to Julia.

Naima: All right, thank you so much. Thank you so much Echo. So now we're gonna have Julia Robin of the EPIC Center, cover some of the frequently asked questions that have been coming in recently from the helpdesk.

Julia: Thanks so much Naima. So, yeah, I'm gonna go over a couple of this frequently asked question that the Healthy Start EPIC Center Helpdesk has received. And hopefully this clears up a couple of the gray

areas in the screening tool implementation process for programs. Feel free to call or email the helpdesk with any questions or visit the TA and Training Screening tools page for additional screening tool implementation resources after I go up over a couple of these questions.

So first is the definition of a complete screening. A complete screening as we define it is the unique combination of screening tools necessary for a participant during their current perinatal phase. A screening is only uploaded to DSFederal once it's completed according to the definition I just read. That doesn't mean that all six tools need to be completed before any of them are uploaded, it just means that the unique combination necessary for that participant, and that perinatal phase are completed.

To help explain it I will give you a brief example. If a participant is currently pregnant and comes in for her first visit, she'll be given an initial screening, and that would be comprised of, in her case, the demographic history form, the pregnancy history form, and the prenatal form. Just assuming she has no other children. This is considered at that time a complete screening because those are the only necessary tools at that stage.

This screening comprised of those three tools can be uploaded to DSFederal, and it will appear in the administrator Google Sheet. If the same participant returns a couple of months later after having her baby, she will be given a re-screening comprised of the postpartum tool. That re-screening, which will be comprised of just the post-partum tool would also be considered a complete screening and it will be able to be uploaded to DSFederal. So for that definition, it doesn't need to be all six tools to be uploaded to DSFederal, it just needs to be the unique combination of screening tools necessary for a participant during a current perinatal phase. So if you have questions in that, feel free to shoot us an email or give us a call.

The next point I wanted to go over was the overview of online screening tool logic. So the online...the EPIC Online Screening Tool has automated skip logic using information as it is entered. It predetermines each and every tool or question necessary for the participant being screened. So when using the online tool, after you enter the contact information, you'll be brought to the next page will say, "We'll list off each of the tools," and at the top it will say, "Only update these answers when working offline, and in parenthesis, online system will automatically fill in the answers. Please click next."

So all of you right now working online tool, we have not yet released the offline tool, so you should go ahead and skip this page because the tool is pre-programmed to present you with the questions that are necessary based on the information you've entered in the demographic and pregnancy history tool. You do not need to click off which tools you think you should be entering because that would be pre-programmed through skip logic.

Third, we just wanted to talk about the standardized data upload communication. This was touched on a bit before by Suz, but we wanted to mention that the completed screenings are uploaded from the online screening tool database to HSMED on the last day of the following month. So for example, May's data will be uploaded tomorrow on June 30th. The Healthy Start EPIC health test will reach out to you when your upload is complete to confirm a successful upload, and we'll start that this month.

From time-to-time, again, as Suz mentioned, individual screenings may have a data entry issue preventing the individual screenings from being included in the upload file. The Healthy Start EPIC Center will automatically track these issues and contact programs individually to resolve them. The resolved data will be included in the following month's data upload.

Finally, we just wanna go over the screening tool updates and changes. So changes are made to the screening tools for continued quality improvement and the benefit of each program. Often, they're in response to feedback we receive from programs directly. All changes, as we said early in the webinar, are made in the paper tool...that are made in the paper tools, are reflected in the Healthy Start EPIC online tool. So you don't need to worry about that. I just wanna urge you to refer to documents on the website, like the change document, the changes to be made document, the screening tool linguist clarification document, and note that these are listed beside each tool as to when they were most recently updated. So if you want to check the website periodically, to make sure that you have the most recent paper tools, that maybe useful. Again, if you have any questions on any of these feel free to reach out to us by phone or email and we'll be happy to answer any of your questions.

Naima: Okay, thank you Julia. All right, we've now moved to the question and answer portion of the webinar. Before we get started, I do

just wanna remind everyone that the recording of today's webinar, the slides, as well as the transcripts, will be available on the Healthy Start EPIC website within one week of today's webinar. So why don't we go ahead and go to the questions that we've received as presenters have been sharing information. So the very first question is, can you please clarify when the \$5,000 SurveyGizmo fee would apply?

Suz: So this is Suz, and Lisa can certainly add to the conversation. But the fee is not relevant if you plan to have JSI continue to provide support for the tool. The fee only becomes applicable if you decide you want to bring this tool in house and post it on your own hardware, you'll need the platform, the SurveyGizmo application to be able to run the tool. So that \$5,000 is the charge that you would have to pay to SurveyGizmo. It's not something that you would pay to EPIC. So again, as long as you continue the way you are now, with us leading sort of the logistical support for the tool, there is no cost. But if you would like to have that data fit in your own control and maintain the application yourself then you would need to acquire the platform to be able to support the tool. Lisa, is there anything you would add or is that sufficient?

Lisa: No, I think that's sufficient.

Suz: And we understand it's about \$5,000 a year. I mean, if you're interested in going that route we would certainly help you to talk to SurveyGizmo to find out exactly what the cost would be, but that's what their preliminary estimate was to us.

Naima: All right, thank you Suz. The next question I think, Lisa, this one is for you. It reads, "Will administrators be able to see partially completed responses?"

Lisa: Yes. So when we get the upgrade completed they will be able to see the partial responses and the completed. They'll see all the data coming in for their [inaudible 00:38:04].

Naima: Okay, thanks Lisa, and I believe this one is also for you. What kind of programming skills, and they emphasized in layman's term, would be required in order to maintain SurveyGizmo, if they decided to go that route?

Lisa: SurveyGizmo, the tool is setup and a lot of is within their user interface, which is very flexible. There are some cases when it comes to skip logic and stuff that we use JavaScript and CustomScript that is

within the SurveyGizmo. SurveyGizmo does also have if you were going that route, they do have, for additional fees you can have their programmers help you in doing JavaScript and the CustomScript applications.

Naima: Okay. Thanks Lisa. But someone also wanted to get a reminder, when will that upgrade take place again?

Lisa: We are starting it now, so we're hoping within the next few months, that we would have that up to date. We don't have an exact date yet, we're waiting to meet with SurveyGizmo to get the pieces in place to actually start the coding for it, and then we'll have to go...we'll be going through rigorous testing and everything else like that again to make sure when we turn it on that it's bug free as it possibly can be.

Naima: Thanks Lisa, and one other clarification that came in. Those changes that upgrade, will that include the administrator changes and security changes you mentioned earlier?

Lisa: Yes.

Naima: Okay, great. Thank you. And, Echo, I think these are two questions...they came in as you were presenting, but feel free to let me know if this is something else someone else should cover. The first one is, will the standardize reports give measures required for the monthly reporting?

Echo: So currently the standardized reports are not designed to provide measures in this monthly reporting, but I think this can be a suggestion for HRSA to take consideration.

Naima: Okay, great. And this one may be a Chris Lim question from the division, but let me know who the appropriate person. The question is, can monthly reporting due dates be adjusted to match the upload schedule rather than the 10th of each month?

Chris: This is Chris. Which month are we reporting? We are talking about the aggregate level data or the client level data is going to HSMED now?

Naima: Good question Chris. So the question is just saying the monthly reporting due dates and matching those to the upload schedule. So it doesn't clarify. I don't know if the person who submitted that wants to

resend a clarification via chat, but go ahead Chris, I'll let you.

Chris: I'll wait, but I'll also try now to answer that question. So currently we have for both aggregate level data and client level data that got uploads into the HSMED as a due date of the 10th of each month. So they do match, but for the client level data to be completely uploaded into HSMED, we give them until the end of the month because we realize that that's more challenging to enter data every month requires more time to send the data to JSI or SurveyGizmo for upload. So when we say match, are we trying to see we can extend the timing for when the aggregate level data needs to be due?

Naima: That's what it sounds like because they want the monthly reporting dates to match the upload schedule. So if the upload schedule is saying the end of the month, I think this question is asking why couldn't the monthly reporting due dates instead of being the 10th, also be at the end of the month, I guess.

Chris: Okay, I would think about it. We at the...in the division or in the Healthy Start program, review the aggregate level data throughout the month. So we prefer to have the data received around the time of the 10th of every month so we could do our review. I will consider adjusting the dates and we'll see what we announce, you know, sometime soon about all the reporting when we give an update very soon.

Naima: All right, thank you Chris. This one is gonna go back to the EPIC Center team. This question is asking if we go in to save a screening tool in order to complete it later. Is there a way that we can pick up where we left off without having to resave the entire screening tool?

Lisa: This is Lisa. Right now, it should be when you do "Save and Continue," if you stop in the middle of a screening. Let's say you are doing demographic, pregnancy, and prenatal, and you stop in the middle of pregnancy, and haven't got the prenatal yet, and you clicked the "Save and Continue" and you enter your information and you should get the link to get back in. When you go back in, you log in again and it should show you the user that whose screening you're in on, and then it should jump to where, to the tool you left. So if you were in the middle of the pregnancy screening, it will take you to the beginning of the pregnancy screening, if you were in the middle of the prenatal, it would take you to the beginning of the prenatal. So it kind of knows, unless you completed the full screening that it will take you to the beginning of the screening you were in when you did "Save and Continue."

Suz: And Lisa, it will include any data field that were filled in during that initial screening, I mean, it just take you to the beginning but the field will be filled in up to where that person stopped, correct?

Lisa: Correct.

Naima: Great. Thank you. This next question maybe for DSFederal as well as the EPIC team, it doesn't specify which report, but the question reads, "Will reports provide data on the Federal benchmarks?" It doesn't really clarify, but I don't know if either wants to just talk about the reporting capabilities.

Suz: So the current standard reports are not designed to provide you with all of your federal benchmarks or any of your federal benchmarks data as an output of that report. You do have access to the data that you could use by downloading your Excel. Of course, you know, you'd have to figure out actually how to calculate those from the Excel file, but again, this would be perhaps a suggestion versus an improvement in the future. But you can, just to remind that you can download all your Excel files with all of your data.

Lisa: And as far as the EPIC capability, we currently don't have a report that calculates the performance measures. It's something we can also look into. We were gonna be working on trying to develop those formulas, some of that screening tools, to be able to make those calculations. So it would logically be a next step, but I don't expect that that will be available, and so we have the upgrade in place.

Naima: Thank you. Echo would you like to comment on any of those reporting review, any of the reporting that's available in HSMED, just to cover this question completely?

Echo: Yeah, sure. Just to recap what we have said in the last half hour. So the Excel download sheet having enough data for you to calculate your federal benchmark as well as your aggregate data monthly report. It's just that you need to figure out how to calculate that. And I agree with, Stephanie and Suz, and that will probably be the logical next step versus the enhancements. And the standardized reports that we have eliminated status reports for now, and hopefully, they will be useful to you, and if there's any suggestions from more reports for future releases, feel free to send us suggestions through hssupport@dsfederal.com.

Naima: Thank you Echo for reviewing that.

Suz: Echo, this is Suz. I was wondering if it's possible to get a set of those reports as sample format. We might be able to share those through the e-news of grantees, so that they're aware of the kind of data that can be obtained from the system. Is it possible to get the mock-up set? Obviously, not with real data.

Echo: Are you talking about just what kind of reports we've provide and...

Suz: Well, the actual field, not sort of a one line name, but sort of the picture, like you showed one of the pictures on the screen of the kinds of data that could be downloaded, and you said that was one of the several. So I just wonder if we could get a set of them? Is that you Stephanie?

Stephanie: Yeah, I'm sorry, I was overtaking. I was over talking Echo, very rude of me, but I just wanted to clarify that you're talking about what's there currently. So it really is just that one page, and we're happy to share the screenshot with you that we use in the presentation. The grantees can log in and go to standard report and view that.

Suz: Okay. So it is just that one report? It sound like there might be others. So I was curious if there was more to share, but that's fine. So it's the one that we chose...

Stephanie: Currently, it's just that one. And in the future, hopefully, we'll be able to provide more.

Suz: Okay, thank you.

Naima: Thank you. And the final question is, what is Healthy Start committed to keeping the online, the EPIC online screening tool available for the long-term?

Suz: And this is Suz. I'm assuming they're referring to if EPIC is no longer available to support it, is the division able to do that? So I think this question is for Chris.

Chris: Thank you Suz. I need a clarification. So we have in the division Healthy Start discussions on what to do with the evaluation project, or

plan that many of you have heard a lot about recently over the past couple of weeks and months. I guess, when we are looking at what we wanted to with the screening tools, the standardize reporting the client level data over the next couple of months or the next upcoming years. We will update you and let you know where we are. I thought I can say I really wish I had a knowledge of a forecast, but I don't have that.

Naima: Thank you Chris. Well, we look forward to getting some updates on that, and please remember to continue to send any online EPIC Tool questions to the Healthy Start EPIC Tool email or helpdesk or that you can reach via phone. Also, we did send in via chat the email address that Echo had mentioned a couple of times on how you can access and get some questions regarding HSMED, your uploads answered, and that was also chatted.

Well, at this point, I think we have no other questions that we've received. So I wanna close the webinar just with some reminders of some upcoming EPIC Center webinars. On July 13th, we're gonna continue the Healthy Start Screening Tool webinar series with the webinar called, "More than reporting using performance measures for quality improvement." On July 20th, there will be the Healthy Start ColIN town hall. And on August 17th, will be the quarterly conversations with the division.

You can get the registration information for each of these webinars from the latest EPIC Center alert or, of course, visit our website where you can find all of the recorded webinars, transcripts, slides, and presentations. As a reminder, please complete the webinar evaluation. Your comments will definitely be used to improve future EPIC webinars. And with that, this concludes today's webinar. We look forward to having you in the future. So have a good day everyone.