

## **Healthy Start FAQ: Gateway to Tools and Training: The Healthy Start EPIC Center Website**

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On Thursday, January 29<sup>th</sup> the EPIC Center hosted a webinar about the new EPIC Center Website, covering website content, navigation, and registration. During the webinar, grantees asked many great and important questions. We took those questions and have summarized some of the key areas of interest:

### **Website Registration: Come one, come all!**

**Is there a limit to how many people from a project can register on the website?**

There is no limit! Different project members have different needs, and we want to be sure that everybody has the opportunity to ask their own questions and get the answers they need the most.

Registration is not limited to Project Directors. Anybody on the project who could benefit from connecting to other Healthy Start programs is welcome and encouraged to register via the "Connect" section of the website.

**How do we sign up for the e-newsletter?**

Please email [healthystartepic@jsi.com](mailto:healthystartepic@jsi.com) with a request to be added to the recipient list. We will be sure to add you!

**If a correction is needed to the website, who should be contacted?**

Great question! Please send an email to [healthystartepic@jsi.com](mailto:healthystartepic@jsi.com) or use the "contact us" feature available on the website to alert us to necessary changes.

### **CBA Worksheets**

**What is the CBA worksheet and how do we get a copy?**

The Capacity Building Assistance (CBA) worksheets provide a framework for you to self-assess the degree to which your program aligns with program expectations. Grantees attending the National Convention in November completed the worksheets in the breakout sessions. You were emailed a copy of your completed worksheets in January. These completed worksheets guide decisions around identifying priority TA needs. If you do not have a copy of your completed worksheets, you can contact [healthystartepic@jsi.com](mailto:healthystartepic@jsi.com) to request a copy.

A blank, full set of CBA worksheet questions is also available under the November convention tab on the website ([HS EPIC Fall Convention](#)).

### **Can answers be changed on the CBA worksheet?**

Yes - the worksheets are intended to be for the grantees' benefit. You may update your self-assessment at any time. You can discuss any revisions to your self-assessment with your PO. Please note that all grantees will be asked to update their self-assessment annually.

## **Extending Your Outreach: Social Media**

### **How can we take advantage of the benefits of social media if our organization does not allow employees to access social media during office hours?**

If social media sparks your interest as a method you'd like to use to help meet program goals, you can submit a social media TA request, and the EPIC center will help you develop a plan. We can help pull together policies explaining the value of social media and how the appropriate use of social media can help meet program goals.

### **Do all requests for Technical Assistance need to be routed and approved by our project officer?**

The PO will approve all TA requests for individualized TA. If you're interested in receiving TA, please speak with your PO first. The EPIC Center will request approval from a PO once a TA request form is received through the website, so speaking with your PO ensures a faster, smoother process.

## **Future Webinars**

### **Will there be any webinars or training for evaluation staff?**

Both Marketing and Promotion, and Evaluation topics are on the list of future webinar schedules. These topics will most likely be covered in March or April, so keep your eye on the EPIC Center Training Calendar (<http://healthystartepic.org/events/>).

### **Will the EPIC Center support male involvement work?**

Absolutely! Because of an expressed shared interest in the topic, the EPIC Center will be scheduling a webinar and discussion series on this topic.

### **How far into the future will events be placed on the Events Calendar?**

At this point, the EPIC Center posts events one month in advance, but we are aiming to start posting further in advance. The list of upcoming training topics will be included in the month e-News with links to register. In addition, reminder emails will be sent out monthly.

**Given the number of monthly webinars, how should we (the grantees) decide which ones to attend?**

The EPIC Center is aiming to share as much information as possible to meet the broad needs of Healthy Start staff. The expectation is NOT that you attend every webinar, just those that best fit your schedule and interests. You are encouraged to share the training schedule with all staff so staff most appropriate for each training can attend. Keep in mind that all of the webinars will be recorded and available for later listening.

## **Additional Questions**

**Is the EPIC Center responsible for implementing a data collection system that is uniform for all HS Programs?**

The HS EPIC Center is not involved in establishing a uniform data collection function. If you have any questions or concerns about this topic, please pass your question along to your PO.

**As you were guiding us through the website, I see that Partners for Healthy Babies is now an Evidenced Based Program.**

Evidence Based Programs are organized into one of the three levels of evidence (Evidence Based Practices, Promising Practice, and Level 3 Programs). During review, Partners for Healthy Babies met the criteria to be listed as a Level 3 Program - expert guidelines (protocols, standards of practice or recommendations based on expert consensus). Grantees are encouraged to use the highest rating options available, but in some cases, that option isn't always available or financially feasible. Please make your own judgments about the best fit for your organization.

**When was the Healthy Start EPIC Center established?**

John Snow, Inc. was awarded a contract to establish and operate the Healthy Start EPIC Center shortly before grantees were awarded this round of grants. During that time we have conducted the National Convention, assessed grantee training and technical assistance (TA/T) needs, and initiated TA/T services with a webinar series, website, materials production and e-News.